



Signing up for Direct Dues Online

Step 1. Go to <https://www.psea.org/directdues> and click “Sign up today.”

The screenshot shows the PSEA Direct Dues website. At the top left is the PSEA logo with the tagline 'The Power of a Great Education'. To the right are links for 'My PSEA Login' and 'Join PSEA', and a search bar. Below this is a navigation bar with links: 'About PSEA', 'Issues & Action', 'News & Events', and 'For Members'. The main heading is 'PSEA Direct Dues'. Below this, a blue box contains text: 'PSEA members can now pay Association dues by automatic payment from a bank account or credit card. With PSEA Direct Dues, we're cutting out the middle man and giving you a faster, safer, and more secure way to directly pay your dues.' To the right of this box is a smaller version of the PSEA Direct Dues logo. At the bottom, a green button labeled 'Sign up today' is highlighted with a red arrow pointing to it.

Step 2. Login.

Member Login

Email Address or User Name:

Password:

☐ Keep me logged in to this device

[Forgot Password](#) [Login](#) [Register](#)

Step 3. Go to the enrollment screen.

The 2018 Dues Withholding Statement is now Available.

[Download PDF](#)

Welcome Mary!

Your Membership Info

PSEA ID Number: 49963

According to our records you belong to the following Local Association(s):

Allegheny Secretaries ESP

Your Membership Type is: ESP School Year (23)

Direct Pay Enrollment Status


You are currently enrolled in Direct Pay, Thank you!


The payment information we currently have on file for you is:

If you would like to change your payment method, please select a new payment method below, and it will replace the method you have on file.

CC1 - single pull on 11/1/2019.
CC2 - equal pulls on 11/1/2019 and 2/1/2020.

Payment Methods

 **ACH/EFT Debit**
Debited based on your payroll schedule directly from your bank account

 **Credit Card/Debit Card**
Pay with credit card

Please Select from one of the following options

☐ Credit Card - 1 Payment - 11/1/2019
☐ Credit Card - 2 Payments - 11/1/2019 & 2/1/2020

Name on Card *

Address Line 1 *

Address Line 2

City *

State *

Zip *

Credit/Debit Number *

Payment Options

You have two options when signing up for Direct Payment.

Option 1: If you select ACH/EFT, your dues and any PACE pledges will be withdrawn from your preferred account in 18 equal payments of \$15.90 beginning on September 30, 2019.

Option 2: If you select credit card, your dues and any PACE pledges will be charged in a single payment of \$286.00 (11/1/2019) or in 2 payments of \$143.00 (11/1/2019, 2/1/2020).

Amounts

Dues & Assessments	
PSEA Dues	135.50
NEA Dues	119.50
Region Assessments	7.00
Local Dues	24.00
Total Amount Due	286.00

Step 4. Select a payment method: checking or savings account.

If you choose to have your dues withheld from your checking or savings account, it will be done based on the schedule that your school district currently uses to withhold your dues. Dues will be deducted in equal payments beginning in October on a schedule intended to coincide with the school district's payroll pay dates.

The screenshot shows a web form for selecting a payment method. The top section, 'Payment Options', is highlighted with a red circle. It contains two options: Option 1 (ACH/EFT) and Option 2 (Credit Card). Option 1 is selected. Below this is a table of 'Dues & Assessments' showing a total amount due of \$286.00. The right side of the form, 'Payment Methods', shows the selected method as 'Credit Card/Debit Card' and includes fields for card details and address.

Local Association(s):
Harrison Teachers ESP
Your Membership Type is: ESP School Year (23)

Payment Options

You have two options when signing up for Direct Payment:

Option 1: If you select ACH/EFT, your dues and any PACE pledges will be withdrawn from your preferred account in 18 equal payments of \$15.90 beginning on September 30, 2019.

Option 2: If you select credit card, your dues and any PACE pledges will be charged in a single payment of \$286.00 (11/1/2019) or in 2 payments of \$143.00 (11/1/2019, 2/1/2020).

Amounts

Dues & Assessments	
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NEA Dues	119.50
Region Assessments	7.00
Local Dues	24.00
Total Amount Due	286.00

Payment Methods

ACH/EFT Debit
Debited based on your payroll schedule directly from your bank account

Credit Card/Debit Card
Pay with credit card

Please Select from one of the following options

- ☒ Credit Card - 1 Payment - 11/1/2019
- ☐ Credit Card - 2 Payments - 11/1/2019 & 2/1/2020

Name on Card *

Address Line 1 *

Address Line 2

City *

State *

Zip *

Credit/Debit Number *

Or

Step 4. Select a payment method: credit card.

If you choose to pay your dues with a credit card, you will have the choice of paying in one or two installments currently scheduled for November 1 or February 1.

This screenshot is identical to the one above, but with the 'Credit Card - 2 Payments' option selected in the 'Payment Methods' section. The 'Payment Options' section remains the same, with Option 1 (ACH/EFT) still highlighted by a red circle.

Local Association(s):
Harrison Teachers ESP
Your Membership Type is: ESP School Year (23)

Payment Options

You have two options when signing up for Direct Payment:

Option 1: If you select ACH/EFT, your dues and any PACE pledges will be withdrawn from your preferred account in 18 equal payments of \$15.90 beginning on September 30, 2019.

Option 2: If you select credit card, your dues and any PACE pledges will be charged in a single payment of \$286.00 (11/1/2019) or in 2 payments of \$143.00 (11/1/2019, 2/1/2020).

Amounts

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Payment Methods

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Please Select from one of the following options

- ☐ Credit Card - 1 Payment - 11/1/2019
- ☒ Credit Card - 2 Payments - 11/1/2019 & 2/1/2020

Name on Card *

Address Line 1 *

Address Line 2

City *

State *

Zip *

Credit/Debit Number *

