



INFORMATION ABOUT THE VIRTUAL NEW BUSINESS ITEM OFFICE

The May 2022 House of Delegates is scheduled to convene in Philadelphia on May 13-14, 2022. As some delegates may be uncomfortable with attending an in-person event, PSEA is conducting a “hybrid” House so that delegates have the option of remote participation.

New Business Items (“NBIs”) are motions presented by delegates to the PSEA House of Delegates (“House”), directing PSEA to take action. The NBI Office facilitates the submission of NBIs by delegates, with the goal of ensuring that the business of the House is conducted efficiently and effectively. To ensure that all delegates have the same opportunity to submit NBIs, the NBI Office will be conducted virtually in advance of the House. The virtual NBI Office procedures are explained further below.

WHEN: The New Business Office will be open for three sessions: Wednesday, May 4, 2022 from 5:30 to 8 p.m.; Thursday, May 5, 2022 from 4 to 6:30 p.m.; and Monday, May 9, 2022 from 4 to 6:30 p.m. While not required, delegates who plan to submit an NBI are encouraged to sign up for a specific time during one of the three sessions. Delegates can sign up for a time at www.psea.org/hod.

WHERE: The New Business Office will be conducted via Zoom. To access the office, you will need to connect using your computer or smartphone, and follow the link provided below. You should join in a way that allows you to view a shared screen.

WHO: Any preregistered delegate is eligible to submit an NBI. An NBI must have both a mover and seconder, and both individuals must appear in the NBI Office to confirm their submission.

HOW: The New Business Office will be staffed by members of PSEA’s Constitution, Bylaws and Rules (“CBR”) Committee, who will help you complete and submit an NBI using the official form. The submitted NBIs will be posted at www.psea.org/hod.

FOR MORE INFORMATION: Review the document titled Navigating Issues at the May 2022 House of Delegates, available at www.psea.org/hod, for important information about the submission of NBIs and amendments. Contact your local president, Region officers, or any member of the CBR Committee if you have additional questions about the NBI process. If you have difficulty accessing the virtual New Business Office, contact CBR Committee Chair David Taylor at dtaylor@psea.org or (412) 559-6699.

Session 1: May 4, 2022, 5:30 - 8 p.m.

Link: <https://us02web.zoom.us/j/84835281548?pwd=MndwSVZnZno2NlplR09VSmNMK3Vmdz0>
Meeting ID: 848 3528 1548 **Passcode:** 141075

Session 2: May 5, 2022, 4 - 6:30 p.m.

Link: <https://us02web.zoom.us/j/87177345867?pwd=OWdUb3J2VnNURURpNWducXJ0cHVpUT09>
Meeting ID: 734 5867 **Passcode:** 799065

Session 3: May 9, 2022, 4 - 6:30 p.m.

Link: <https://us02web.zoom.us/j/81884241157?pwd=eHNTRDFrRTBzUHJ1OUx6N1QwNy9GZz09>
Meeting ID: 818 8424 1157 **Passcode:** 407985