August 16, 2019

Dear Local Leader:

The 2019 Collective Bargaining/Local Presidents Conference will be held at the Hershey Lodge in Hershey. The conference will begin on Friday evening, October 18, and conclude at the end of the sessions on Saturday, October 19. A reception will be held following the last session on Saturday.

PSEA is inviting local presidents and chief negotiators (or designated representatives) to attend this conference. We will cover costs for two members from your local as follows:

Double occupancy lodging for one or two nights and meals (Saturday breakfast and lunch, Friday night and Saturday evening socials). Friday and Saturday dinners are on your own.

All other costs associated with attending the conference are the responsibility of the individual or local. Locals that wish to send more than two participants may do so by paying the Additional Participant fees listed on the yellow Additional Participant registration form. Acceptance of additional participants will be based on available sleeping rooms.

(Please note: PSEA will be inviting Local Treasurers to a workshop designed specifically to address their needs. The Treasurers’ sessions will be held on Saturday, October 19, in conjunction with the Collective Bargaining/Local Presidents Conference sessions. The Treasurers will be invited to attend the Friday general session and all meal and social functions along with the CBC/LAP participants. PSEA will cover the cost of double occupancy lodging and meals for the Treasurer in addition to the two members of your local who will attend the CBC/LAP side of the conference. Local Treasurers will receive a separate mailing and registration form.)

Enclosed are the tentative agenda, registration forms for PSEA sponsored registrants and any additional participant registrants, and a postage-paid return envelope. You may copy the forms if you need additional forms.

We encourage you to register online at www.psea.org/cbc. Online registrations require you to ENTER AND ACTIVATE the following PIN numbers which are specific to «LOCALNAME». Your local is provided two PIN numbers (two numbers are separated by a comma) – one for each registrant covered by PSEA as outlined above. Additional participants do not require a PIN number.

<PIN NUMBER>

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When you register online, you will receive a confirmation email immediately following completion of your registration. If you don’t receive a confirmation email, please contact Patty Benedict (pbenedict@psea.org) or Denise Rutledge (drutledge@psea.org) as soon as possible.

Registrations received by U.S. mail will be confirmed to the email address you provide on the registration form. If no email address is provided, your confirmation will be mailed to you through U.S. mail.

The **deadline** for reservations is **Monday, September 16**. Registrations received after the deadline date will be accepted based upon hotel availability.

If you have questions regarding registration, please contact Denise Rutledge, Convention Coordinator, at drutledge@psea.org or 800.944.7732, ext. 7109. We hope to see you at the Conference.

Sincerely,

Richard W. Askey
President

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Enclosures