

# ESP SOUTHERN DIVISION 2009-2010 WORKSHOPS

PSEA/ESP

WORKSHOP TOPICS, DATES AND TIMES ARE SUBJECT  
TO CHANGE

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## Saturday – October 3, 2009

Location: Holiday Inn, Mechanicsburg

Time: 8 a.m. – 12:00 noon

Breakfast 8 a.m., Business Mtg. 9 a.m.,

Workshop 10:15 a.m.-12:00 noon

## Worker's Compensation: Avoiding the Pitfalls

Presenter: TBD

This workshop addresses the most common problems encountered by injured workers. Topics to be covered include:

- Giving proper and timely notice
- Time limits for processing claims
- Temporary notice of compensation payable and the revocation of accepted claims
- No lost time injuries requiring medical treatment
- Independent medical examinations
- Impairment rating evaluations
- Modifying or suspending worker's compensation upon returning to work
- Light duty work
- Effect of retirement on your right to continuing workers' compensation benefits

## *ESP SOUTHERN DIVISION OFFICERS*

### President

Pat Petruska

533 E Lehman St  
Lebanon, PA 17046

(H) (717) 272-5796

Fax – (717) 274-1547

ppetruska@comcast.net

### Vice-President

VACANT

### Secretary

Linda Greeninger

1315 Fairview Lane

Lebanon, PA 17356-9107

(H) (717) 274-3233

Ldg19531@verzion.net

### Treasurer

Robert Teahl

1331 E Walnut St

Annville, PA 17003-2020

(H) (717) 867-1177

## ↗ ATTENTION ↖

If you work in Juniata, Perry, Dauphin, Lebanon, Cumberland, Lancaster, Franklin, Adams, or York County you should attend the ESP Southern Division meeting.

Follow-up information will be sent to your local officers approximately three weeks prior to the workshops. Prior registration is required for the food count.

## **Saturday – November 14, 2009**

**Location: Holiday Inn, Mechanicsburg**

**Time: 8 a.m. – 12:00 noon – Breakfast 8 a.m., Business Mtg. 9 a.m.,**

**Workshop 10:15 a.m.-12:00 noon**

### **The Impact of the Fair Labor Standards Act on Education Support Professionals**

Presenter: Joseph Sabadish, PSEA Attorney

The FLSA establishes standards and rules concerning overtime pay, compensatory time and employer record keeping. This presentation will help you determine whether your employer is complying with the Act's requirements concerning such matters as the calculation of overtime if you work in two different jobs for the school district, whether comp time can be substituted for overtime pay, payment for work-related travel and payment for meal periods, breaks and time spent volunteering to provide services to the employer.

## **Tuesday – March 9, 2010**

**Location: Culhane's Steakhouse**

**Time: 5:30 p.m. – 8:00 p.m. – Registration 4:45 p.m., Business Mtg. 5:30 p.m.,**

**Legal Update – 6:30 p.m. –Dinner 7:00 p.m.**

### **Legal Update**

Presenter: PSEA Legal Staff

This presentation will include legal issues pertaining to ESP employees. Topics may include but are not limited to, how to protect yourself from unfounded allegations of improper student touching, dealing with administration, and other legal issues surrounding the public school system.

## **Saturday – April 17, 2010**

**Location: Holiday Inn, Mechanicsburg**

**Time: 8 a.m. – 12:00 noon – Breakfast 8 a.m., Business Mtg. 9 a.m.,**

**Workshop 10:15 a.m.-12:00 noon**

### **Successful Meetings and Committees**

Presenter: TBD

Are your meetings well attended? Do they serve a real purpose other than fulfilling an obligation to have a meeting? Are you in control of your meetings? What types of meetings should we be having? What types of committees does your local have and is there any value to them? How do you select committee members?

**These questions and other related questions will be answered during this session. We will also discuss ten-minute meetings and how to run them successfully.**

**KNOWLEDGE IS POWER!**  
**PLEASE PLAN TO ATTEND THESE VALUABLE MEETINGS**